

Talent Gate and Leadership Development Solutions are looking for Knowledge Management Officer

The Leadership Alliance continues its strategy to develop young talented people from the early stages of their career to higher levels of competence.

The “mother company” [Leadership Development Solutions](#) is looking for

Knowledge Management Officer

Characteristics	Required	Desired
1. EDUCATION	University graduate or student (final year)	Preferably of economic / psychology/ sociology profile Master’s degree in HR would be a plus
2. WORK EXPERIENCE	One year work experience in a relevant environment that would guarantee the development of the required competencies and skills	Experience in a similar position would be a plus
3. KNOWLEDGE	Fluency in written and spoken English Good PC knowledge (MS Office) HR basic knowledge- as an industry Market research	Certificate attesting an intermediate or advanced level in English Recruitment and selection
4. APTITUDES	Verbal and Written Understanding Oral and Written Communication Clarity of Speech Deductive and Inductive Reasoning Assertiveness, Sociability Order, Self-Motivation	Above average intelligence Energy, Dynamism Empathy
5. SKILLS	Active listening and learning Efficient time management Adaptability Team work and people orientation Independent decision making	Analyzing and synthesizing data/information Critical judgment
6. DEMANDED BEHAVIOURS	<ol style="list-style-type: none"> 1. Is able to set attainable objectives and deadlines for each task 2. Has distributive attention and is used to effective multitasking 3. Is very detail oriented and able to proactively manage a schedule; keeps track of schedule changes and re-organizes agenda depending on the situation 	

	<ol style="list-style-type: none"> 4. Is pro-active, independent, and is capable of completing given /established tasks without permanent feedback/ confirmation 5. Assumes responsibility for given/established tasks and proactively pursues their achievement 6. Accustomed to making decisions and to assume responsibility for his/her actions 7. Easily manages a heavy workload by prioritizing and planning 8. Inclined towards self-development and building interpersonal relationships 9. Free initiative behavior concretized in active interest for the business environment, permanent connectivity to changes occurring in this environment, seizing opportunities for new projects/clients; willingly communicates these opportunities
7. OTHER SPECIFICATIONS	Age: 20-30



You will find great opportunities to develop a career in one of our three business units:

- Leadership Development Solutions: www.kfi.ro
- BrainBank: www.brainbank.ro
- Talent Gate: www.talentgate.ro

Leadership Development Solutions was established in Romania in 1994, by our current strategic ally and global partner, the leader of the global executive search industry, Korn/Ferry International. The company's constant focus is on the first two levels of the leadership structure of its clients' organizations: the First Level (CEO, General Manager etc.) and the Second Level positions (VP, Deputy GM, and Heads of Departments).

Interested candidates will send an English CV at office@kfi.ro, and then will pass through our **screening process on Talent Gate platform**: Log in, Evaluation module. Candidates which are already Talent Gate members will have to send an updated CV with the subject *Knowledge Management Officer* at office@kfi.ro, will complete all required data in the Personal Information module, and all the evaluations in the General Assessment module.